

**Matt Blunt**  
Governor



**Michael N. Keathley**  
Commissioner

State of Missouri  
**OFFICE OF ADMINISTRATION**  
Division of Accounting  
570 Truman Building, 301 West High Street  
Post Office Box 809  
Jefferson City, Missouri 65102  
(573) 751-2971  
**INTERNET:** <http://www.oa.mo.gov/acct>  
**E-MAIL:** [acctmail@mail.mo.gov](mailto:acctmail@mail.mo.gov)

**Thomas J. Sadowski**  
Director

**MEMORANDUM**

**TO:** State Agencies  
**FROM:** OA/Division of Accounting  
**DATE:** October 31, 2007  
**RE:** Vendor Checks

November 23, 2007 has been declared a holiday. For this reason, vendor checks produced during the nightly cycle of Tuesday, November 20 will be dated Monday, November 26 and will not be released until Monday, November 26.

If you have any questions, please contact OA/Division of Accounting at 573-751-2971.

Thank you for your cooperation.